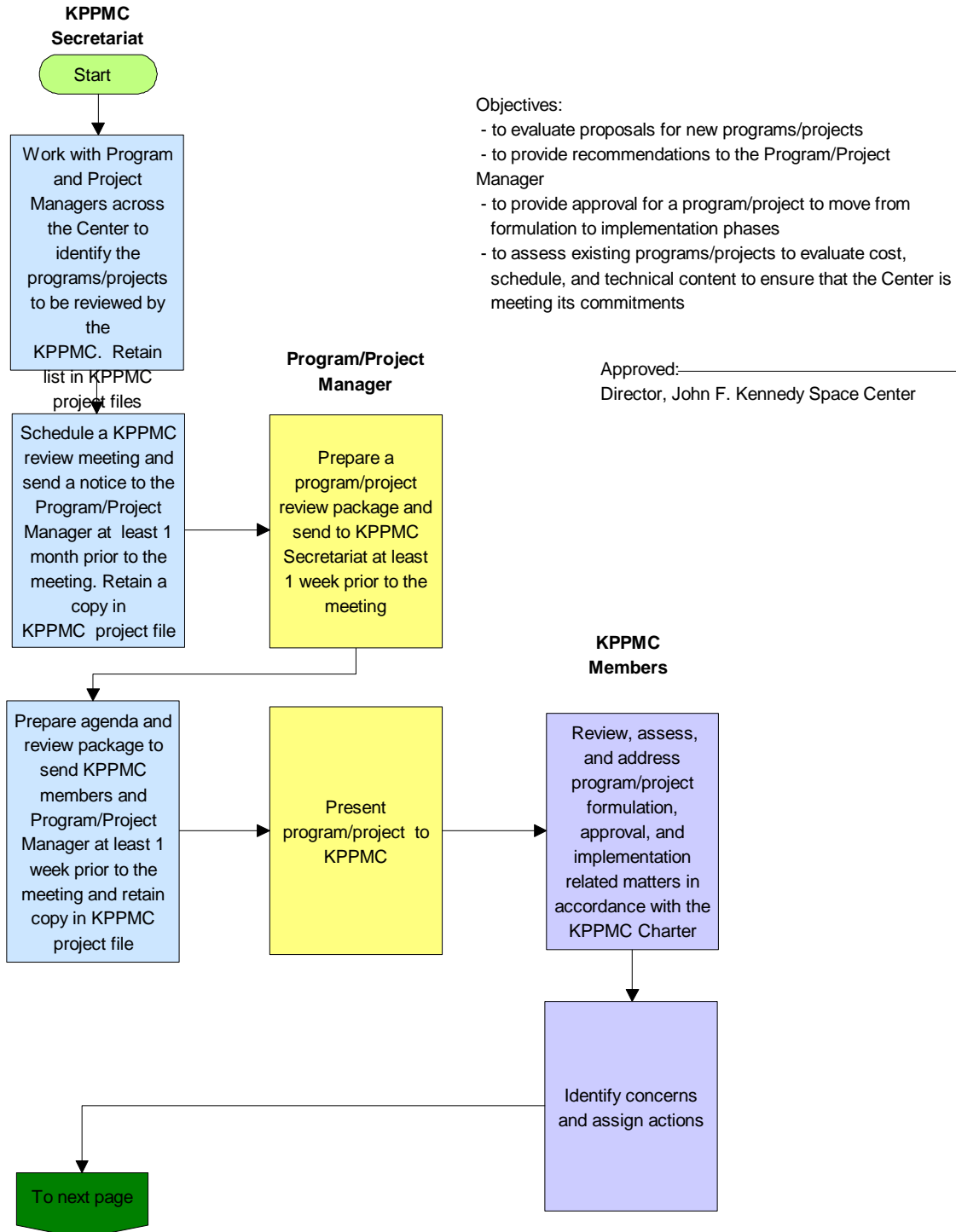
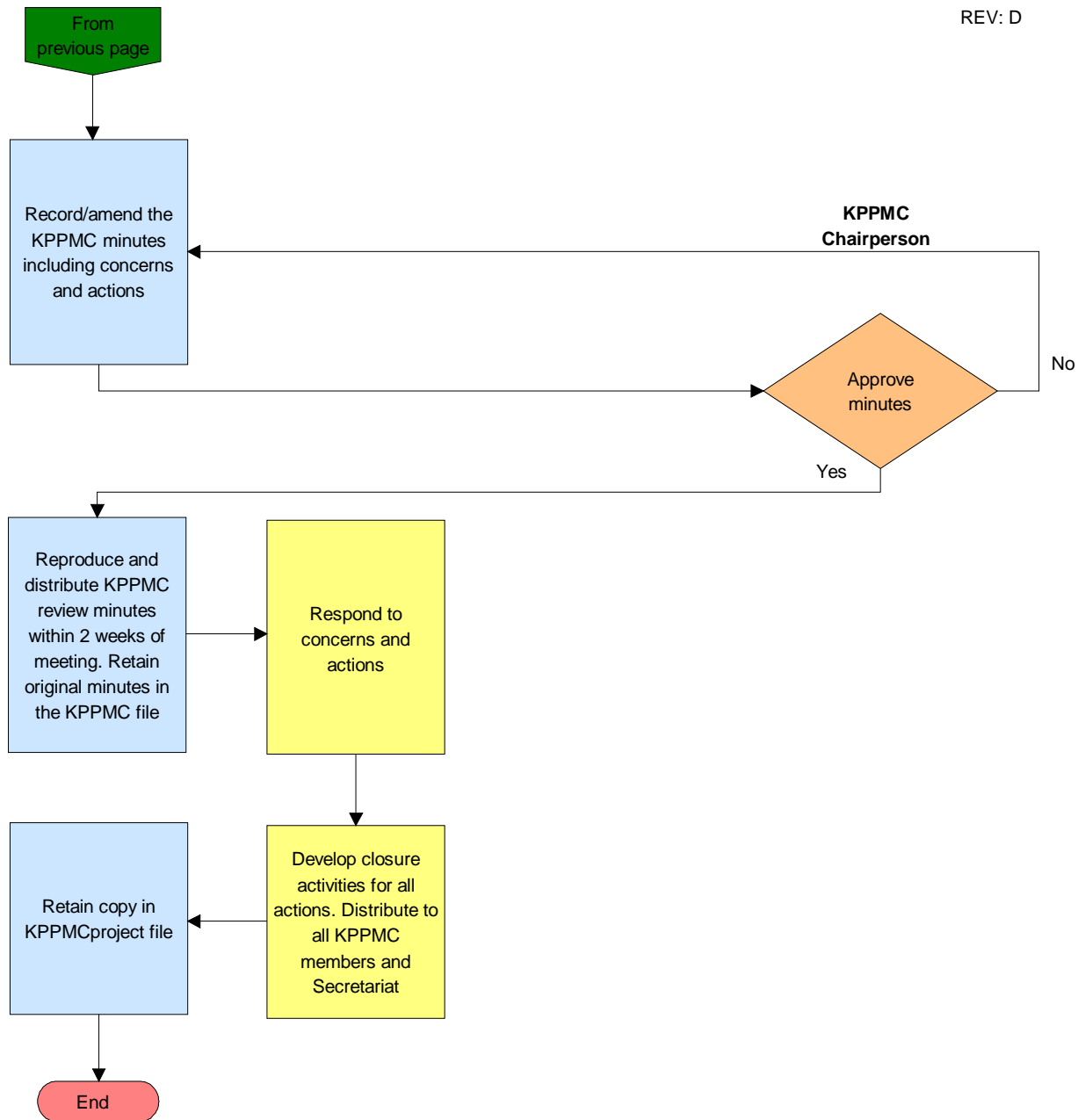


## JOHN F. KENNEDY SPACE CENTER PROGRAM/PROJECT MANAGEMENT COUNCIL (KPPMC) REVIEW PROCESS





**JOHN F. KENNEDY SPACE CENTER  
PROGRAM/PROJECT MANAGEMENT COUNCIL  
CHARTER**

**RESPONSIBILITY**

The KSC Program/Project Management Council (KPPMC) evaluates proposals for new programs/projects, provides recommendations to the Program/Project Manager, provides approval for a program/project to move from formulation to implementation phases, and assesses existing programs/projects to evaluate cost, schedule, and technical content to ensure that the Center is meeting its commitments.

The KPPMC ensures that Center functions are in accordance with NPD 7120.4 and NPG 7120.5 for all Provide Aerospace Products and Capabilities (PAPAC) programs/projects.

The KPPMC reviews established programs/projects that fall within any of the following categories:

- 1.) Strategic Importance
- 2.) High Visibility
- 3.) Over \$5M

On a quarterly basis, the KPPMC reviews established programs/projects that exceed a resources threshold of 5% variance or do not meet major milestones.

The KPPMC approves the program/project recommendation of whether Independent Verification and Validation (IV&V) shall be performed on any particular software effort, in accordance with Software IV&V Policy (NPD 8730).

The KPPMC reviews the status of approved lines of business and projects as well as proposed lines of business and projects by the New Business Board and provides the Center's final acceptance.

The KPPMC conducts a termination review for those projects threatened by the 15% overrun threshold.

## **MEMBERSHIP**

Center Director, Chair  
Deputy Center Director  
Chief Counsel  
Chief Financial Officer  
Director, Procurement Office  
Director, Safety, Health and Independent Assessment  
Chief Information Officer  
Chief Technologist  
Chief Engineer  
Other members appointed by the Chair on a term basis

## **MEETING GUIDELINES**

The KPPMC, chaired by the Center Director, is the Center's highest-level internal decision-maker and has sole authority to accept new programs and approve new projects.

The Systems Management Office (SMO) is the KPPMC's Executive Secretariat for overall coordination including presentation outlines, schedules, and meeting agendas. In addition, the SMO provides independent assessments as required and documents these assessments in the form of findings and required actions.

The Chief Financial Officer (CFO) is the KPPMC's prime source for all resource information. The CFO will ensure that the data presented to the KPPMC by the Program or Project Manager is accurate and within the KSC resource allocations.

The Program/Project Manager will prepare briefing materials and present their briefings when scheduled by the KPPMC.

Participation by other Center personnel or external participation will be determined by the KPPMC Chair. The Director of Spaceport Engineering and Technology and the Program Manager for Expendable Launch Vehicles and Payload Carriers will attend the KPPMC as non-voting members.

The duration of appointment is indefinite for all members. The Chairperson will arrange for the KPPMC to meet on a quarterly basis or more often if required.